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**GOVERNMENT OF KERALA  
DIRECTORATE OF MEDICAL EDUCATION**

MEDICAL COLLEGE P.O  
Thiruvananthapuram- 695 011

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**Advisory Note for the Shifting of MBBS Students (2016-2017 Batch) of**

**SR Medical College, Varkala to other three Private Medical Colleges**

- 1) All the students of S.R. Medical College, Varkala, shifted to Believers Church Medical College, Thiruvalla, Dr. Somervell Memorial Medical College, Karakkonam, and DM Wayanad Institute of Medical Sciences, Wayanad have to follow G.O(Rt)No.1509/2020/H&FWD, Dated. 17/08/2020.
- 2) Students are directed to inform their Contact numbers and E-mail ID to the Principals of transferred Colleges, for necessary communications.
- 3) Managements are ready for online admission procedures for those having difficulty in reporting physically to Colleges.
- 4) Instead of Transfer Certificate and original document of students, the students can submit ID card issued by KUHS (if not available any Government approved ID proof) and soft copy/Xerox copy of original documents to the respective College at the time of joining.
- 5) Fee fixed for Self-Financing Medical Colleges for admission to 2016 batch may be remitted/ transferred online depending on the particular semester to which a particular student is joining.
- 6) Settlement of issues to Fee payment/Refund, if any, from S.R. Medical College, Varkala, is expected to be done by Admission & Fee Regulatory Committee.
- 7) S.R. Medical College, Varkala will hand over original documents with TC to the students, with proper acknowledgement, to complete the procedure, later.

SD/-

DIRECTOR OF MEDICAL EDUCATION I/C

Dated : 20.08.2020

# INSTRUCTIONS, RULES & REGULATIONS FOR STUDENTS TRANSFERRED FROM SR MEDICAL COLLEGE

## 1. ADMISSION

As per the advisory note issued by Directorate of Medical Education students can report to college via email. You may send your scanned documents, individual email id & contact numbers to the **registrar@bcmch.org** and CC to **office.registrar@bcmch.org**

List of documents:

- a. SSLC/10<sup>th</sup> Standard Certificate
- b. Admit card of the NEET
- c. Result/Score Card of the NEET.
- d. Mark list at the qualifying examination (Plus Two / 12<sup>th</sup> Standard).
- e. Pass Certificate of the applicant at the qualifying examination.
- f. Document (School Record, SSLC or equivalent) of the applicant to prove his/ her date of birth.
- g. Course and Conduct certificate from the institution last attended.
- h. Transfer certificate (TC) from the institution last attended.
- i. Undertaking for Anti-Ragging (Affidavit can be submitted online, [www.antiragging.in](http://www.antiragging.in) or [www.amanmovement.org](http://www.amanmovement.org) and the print out of the same may be submitted)
- j. Migration Certificate, if applicable.
- k. Any other document/ certificate required to be produced.
- l. Photographs : Passport size:6, Stamp size: 4.

## 2. TUITION FEES

Students should pay tuition fee according to their category as per the consensual agreement between SR medical college and government of Kerala for MBBS 2016 batch.

- 2.1 Apart from the Tuition fee, applicants will have to pay caution deposit, fees payable to the Universities, Government, Medical Council of India, examination conducting charges, transportation charges, establishment charges, extracurricular, other statutory charges, etc.
- 2.2 Annual tuition fees and other fees should be paid on or before 1st August of every year for the remaining years.
- 2.3 Fee once paid will not be refunded.

## INSTRUCTIONS TO THE CANDIDATES FOR FEE PAYMENT.

1. Admission process will not be complete without submitting required certificates/documents and fee payment.
2. **Fee can be payable** as Demand Draft (DD) in favour of Believers Church Medical College Hospital, Payable at Thiruvalla. (**We prefer demand draft**)

OR NEFT/RTGS in the below mentioned account.

Account name: Believers church medical college  
The South Indian Bank Ltd, Thiruvalla Branch  
A/c no. : 0079073000000938  
IFSC: SIBL0000079

**“Cash payment is not acceptable”**

**Note: Hostel residence is mandatory for all MBBS students**

College & Other fees which includes Hostel, Mess, etc which need to be remitted before commencement of class.

**3. RULES OF CONDUCT & DISCIPLINE**

Students of Believers Church Medical College are expected to keep the dignity and decorum of the institution. Keep a refined culture in your words and deeds. BCMCH campus should be a place for happy and healthy social life, mutual respect and exemplary behaviour. Students should abide by the rules of the institution formulated time to time including the dress code (uniform).

**4. HOSTEL RULES**

**ROOM ALLOTMENT/ ADMISSION**

- **Hostel residence is mandatory for all MBBS students.**
- All residents are required to have their valid Identity Cards issued to them by the Institute.
- The allotment of rooms will be made based on the application submitted by the candidates. The final list will be approved by the vice Principal.
- The student should bring their own bedding and other items of personal use.
- Students should strictly follow to Covid - 19 protocols of institution.
- The student should stay in the allotted room for one complete semester. Change in rooms in mid-semester is not possible.

**5. DISCIPLINARY RULES**

- The college campus and hospital are smoke-free zones. Smoking and consumption of alcoholic drinks and / or narcotic drugs in the hostel premises is strictly prohibited. Students shall not enter the hostel premises in intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this.
- Any student who is found to be indulging in undesirable activities such as physical assault, damage to property, etc., will be liable to (but not limited to) the following punishments:
  - The cost of damage will be fully recovered from him / her together with penalty.
  - He / she will also be fined commensurate with the offence committed.
  - A record of his / her misconduct will be made in the personal file.
  - He / she will be expelled from the hostel.
- Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus.

- If a student is expelled from the University for any reason he/she should immediately vacate the hostel on the day of expulsion from the University. His / her continuance in the hostel will be treated as unauthorized occupation.
- Possession /use and viewing materials of pornographic nature (Books, CDs, and Internet etc.) is strictly prohibited inside the hostel and college premises.
- Residents should not indulge in practices / activities, which may endanger their own personal safety as well as others.
- Residents are required to obey all traffic rules inside the campus.
- Residents are duty bound to report to the Assistant Warden/ Warden / vice Dean (undergraduate)/ Dean (undergraduate) in case they notice any unwanted incident or undesirable activity going on in the hostel or on the campus.
- The students will only be allowed to use personal bicycles in the college and hostel areas. **Motorized vehicles are strictly prohibited.** Students are responsible for the safety of their own bicycles and college authorities will not be in any way held responsible for any damage/ loss/ theft.

**FOR ADMISSION RELATED ENQUIRIES PLEASE CONTACT:**

**Mob: 7025534488, 8330038560, 8861120171**

**Email: [registrar@bcmch.org](mailto:registrar@bcmch.org), [office.registrar@bcmch.org](mailto:office.registrar@bcmch.org)**