

Guidelines for students allotted by Commissioner for Entrance Examinations (KEAM-2020)

Common for all Candidates.

Documents to be submitted

1. Original SSLC/10th Standard Certificate
2. Original Mark list of the qualifying examination (Plus Two / 12th Standard).
3. Original Pass Certificate of the qualifying examination.
4. Original Document to prove age/if applicable
5. Original Course and conduct certificate from the institution last attended.
6. Original Transfer certificate (TC) from the institution last attended.
7. Original Migration Certificate, if applicable.
8. Original Physical Fitness Certificate obtained from a Medical Officer in Government Service not below the rank of Assistant Medical Officer.
9. Original Admit card of the NEET-2020
10. Copy of Result/Score Card of the NEET-2020.
11. Allotment Memo
12. DATA Sheet issued by CEE.
13. Institution copy of challan/receipt as proof of fee payment in Commissioner for Entrance Examinations.
14. Bank guarantee from nationalized/scheduled bank for the amount of tuition fee to be paid for the 2nd, 3rd, 4th and 5th year of the course (Subjected to upcoming Honourable Supreme Court / High Court Orders).
15. Undertaking for Anti-Ragging.

Provisionally admitted candidates can log in to below mentioned website for more information. (www.antiragging.in, www.amanmovement.org)

16. 6 passport size & 4 stamp size photographs of the applicant.
17. Two sets of photocopies of all the documents / certificates (1 to 13)

Additional documents For Christian Minority Candidates

1. Letter from Parish priest/ Bishop to prove church membership
2. Community certificate issued by village officer

Additional documents For NRI Candidates

1. Copy of the employment certificate from the employer or if self-employed, a statement duly attested by the concerned embassy.
2. Copy of the relevant pages of the passport and visa details with embassy attestation.
3. Certificate issued by a scheduled bank stating that he/she is a Non-Resident Indian holding an NRI account other than a zero balance account.
4. An affidavit/declaration by the NRI relative in 200 Rs stamp paper notarized by the Notary public.
5. Certificate from the Village officer / revenue authorities to prove the relationship between the applicant & NRI.
6. Letter from Parish priest/ Bishop to prove church membership (for Christian Minority candidates)
7. Community certificate issued by village officer (for Christian Minority candidates)

Instructions common to all candidates

1. Admission process will not be complete without submitting required certificates/documents and fee payment.
2. Hostel and Mess is compulsory for all students
3. Fee can be pay as Demand Draft (DD) in favor of Believers Church Medical College Hospital, Payable at Thiruvalla.
(We prefer demand draft)

OR

NEFT/RTGS in the below mentioned account.

Account name: Believers church medical college
The South Indian Bank Ltd, Thiruvalla Branch
A/c no. : 0079073000000938
IFSC: SIBL0000079

“Cash payment is not acceptable”

4. Fee Details

- Fee to be paid as per Government norms.
- Tuition fee is subjected to upcoming Honorable Supreme Court/ High Court Orders.

Note: Hostel residence is mandatory for all MBBS students.

College & Other fees which includes Hostel, Mess, etc which need to be remitted before commencement of class. College & other fee is subjected to approval from Admission Supervisory / Fee Regulatory Committee/Honourable Supreme Court/High Court orders.

HOSTEL RULES

- **Hostel residence is mandatory for all MBBS students.**
- All residents are required to have their valid Identity Cards issued to them by the Institute.
- The allotment of rooms will be made based on the application submitted by the candidates. The final list will be approved by the vice Principal.
- The student should bring their own bedding and other items of personal use.
- Students should strictly follow to Covid - 19 protocols of institution.
- The student should stay in the allotted room for one complete semester. Change in rooms in mid-semester is not possible.

DISCIPLINARY RULES

- The college campus and hospital are smoke-free zones. Smoking and consumption of alcoholic drinks and / or narcotic drugs in the hostel premises is strictly prohibited. Students shall not enter the hostel premises in intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this.
- Any student who is found to be indulging in undesirable activities such as physical assault, damage to property, etc., will be liable to (but not limited to) the following punishments:
 - The cost of damage will be fully recovered from him / her together with penalty.

- He / she will also be fined commensurate with the offence committed.
- A record of his / her misconduct will be made in the personal file.
- He / she will be expelled from the hostel.
- Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus.
- If a student is expelled from the University for any reason he/she should immediately vacate the hostel on the day of expulsion from the University. His / her continuance in the hostel will be treated as unauthorized occupation.
- Possession /use and viewing materials of pornographic nature (Books, CDs, and Internet etc.) is strictly prohibited inside the hostel and college premises.
- Residents should not indulge in practices / activities, which may endanger their own personal safety as well as others.
- Residents are required to obey all traffic rules inside the campus.
- Residents are duty bound to report to the Assistant Warden/ Warden / vice Dean (undergraduate)/ Dean (undergraduate) in case they notice any unwanted incident or undesirable activity going on in the hostel or on the campus.
- The students will only be allowed to use personal bicycles in the college and hostel areas. **Motorized vehicles are strictly prohibited.** Students are responsible for the safety of their own bicycles and college authorities will not be in any way held responsible for any damage/ loss/ theft.

For More Information please contact: 7025534488, 0469-2742800.

Email: registrar@bcmch.org, office.registrar@bcmch.org

